

Offers for English speaking students

!Integrated student counseling at your faculty 2

- individual counseling and coaching at your faculty
- study planning and study coaching
- career coaching
- scholarships, financing the study
- information and needs-based referral
- Contact hotline Faculty 2: +49 69 1533 2006
- Zoom-Speaking-Hours: Mon-Fri 9-10 and on request



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STEPS

Anja Ruhland, M.Sc.
Building 2, office #211
Phone: +49 69 1533 2256
E-Mail: ruhland@fb2.fra-uas.de
or steps@fb2.fra-uas.de



Short online workshops

Facts

- duration max. 45min
- Online-Zoom
- **topics relevant for your studies**
- questions welcome
- anonymous
- language: German or English (depending on the topic and speaker)

www.frankfurt-university.de/couchlecture



Alumni Couch

New! New! New! New! New! New! New! New! New!

An alumni talks about his job and the branch.

Duration: 60-90min, online.

Language: Depending on the alumni

Your questions are welcome.

www.frankfurt-university.de/couchlecture



Central Student Advisory Service

Zentrale Studienberatung



Rieke Jürgensen

E-Mail: rieke.juergensen@stuport.fra-uas.de

Fb 2: Computer Science & Engineering

English



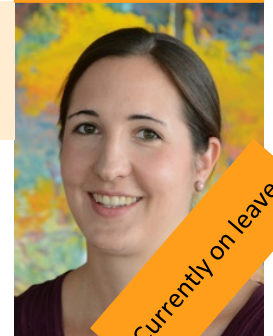
Rihab Dubau

BCN building, 8th floor, office # 808
Phone: +49 69 1533 3251
E-Mail: rihab.dubau@stuport.fra-uas.de

Psychosocial Counseling / Internationals

Need support?
We're just a
phone call or an
E-Mail away!

German



Jannika Hummel

BCN building, 8th floor, office # 810
Phone: +49 69 1533 3218
E-Mail: jannika.hummel@stuport.fra-uas.de

Psychosocial Counseling
Psychotherapist

Currently on leave

International Office

The International Office deals with all international affairs. Any administrative questions about your time in Germany can be asked here.

- Support with Foreign Registration Office (Ausländerbehörde)
- Visa
- Housing

<https://www.frankfurt-university.de/io>

Katharina Hankov

Phone: +49 69 1533 3371

E-Mail: beratung@io.fra-uas.de

Gürkan Asci

Building 1, office #2

Phone: +49 69 1533 3371

E-Mail: beratung@io.fra-uas.de

Currently on leave

Technical Support

- **Software:** Microsoft Office programs (Office 365, e.g. Word or Excel) at a low cost available for all students → to register, you will need your university E-Mail address
- **Hardware:** check out for special student rates available from manufacturers such as Lenovo, Apple and others → check online

More information at Campus IT: www.frankfurt-university.de/cit

Library

- selection of books and e-books in several languages (VPN)
- the library offers research counseling and workshops:

<https://www.frankfurt-university.de/en/about-us/the-library/library-workshops/>

- **Citavi** Literature managing program <https://www.citavi.com/en/support/overview>
- If you need help **finding something** you can always contact the library team over the phone in their online support or via email:

Phone: +49 69 1533 3300

Online Support, Tuesday-Thursday 11am-12pm: <https://moodle.frankfurt-university.de/enrol/index.php?id=3860>

E-Mail: bibl@bibl.fra-uas.de

Opening Times:

Monday & Tuesday: 10am-5pm

Wednesday: 10am-6pm

Thursday & Friday: 10am-5pm

ReActing – Research Academic Writing and Beyond

Support with all questions regarding research methods und techniques, no matter if this is about an academic term paper, your bachelor thesis or anything else.

- Specific workshops (currently via Zoom)
- Individual consultation appointments focusing on your specific questions

Moodle course: „ReActing“ <https://moodle.frankfurt-university.de/course/view.php?id=6782>

Website: <https://www.frankfurt-university.de>

E-Mail: reacting@fra-uas.de



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Prof. Dr. Verena Demiröz
BCN building, 2nd floor, office #202
Phone: +49 69 1533 3895
E-Mail: verena.demiroez@best.fra-uas.de

Writing Lab (Schreibwerkstatt)

- support with all questions regarding scientific writing
- individual consultation appointments in English
- advice and text feedback from trained writing tutors; writing groups (thesis)
- workshops and „Coffee Lectures“ online (all in English)
- compact learning videos and scripts: the most important information at a glance
- or check Moodle course: 'Veranstaltungen der Schreibwerkstatt'

www.frankfurt-university.de/schreibwerkstatt

Dr. Carmen Kuhn

Building 2, office #376

Phone: +49 69 1533 3818

E-Mail: carmen.kuhn@fsz.fra-uas.de
or schreibwerkstatt@fsz.fra-uas.de



International Career Service

Provides support in career development in Germany to increase your chances on the job market.

- individual coaching, workshops and trainings
- general application advice
- application document check

<https://www.frankfurt-university.de/ics>

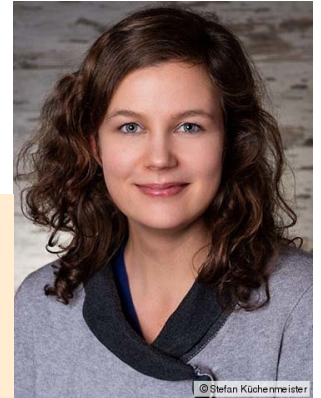
Stefanie Brunn

Building 1, office #8

Phone: +49 69 1533 3851

E-Mail: stefanie.brunn@io.fra-uas.de

or careerservice@io.fra-uas.de



Learning German as a Foreign Language

Language Center (Fachsprachenzentrum):

- offers German classes for the levels A1 to C2
- offers a variety of other languages
- EUNITA <https://www.eunita.org/> language tandem
- Speexx – self learning system
- free of charge for all university students

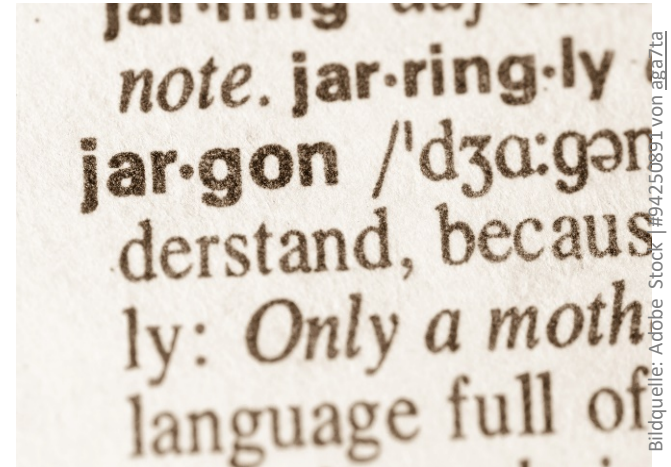
www.frankfurt-university.de/fsz

STEPS*Frankfurt International

Program for international applicants interested in studying in Germany to learn study specific german and help prepare for the DSH test at the university.

- classes start at level B2 (FULL TIME)
- costs ~ 300€-750€ (course fees)

www.frankfurt-university.de/steps-international



This might not be interesting for you, but you might know somebody.

Provides assistance and guidance for students with children and other family responsibilities.

- child care or other care options
- financial support options for parents (Elterngeld, Kinderzuschlag, etc.)
- study organization (part-time studies, vacation semester)
- information regarding legal regulations on maternity protection

Birgit Widera

Building 6, office #30

Phone: +49 69 1533 2866

E-Mail: familienbuero@diversity.fra-uas.de



Office for Students with Disabilities (or medical, psychological or other circumstances)

Support services to students with disabilities of either a permanent, temporary, or episodic nature. We recognize that a student's disability circumstances may have an effect on their academic performance and/or ability to participate in extracurricular activities.

- personal assistance in the course of your studies
- requests for the compensation of disadvantages (Nachteilsausgleich)
- personal information and counseling sessions
- assistance with organizing your studies

Alexandra Hoene-Lindemann

Building 1, office #126

Phone: +49 69 1533 2643

E-Mail: studium-behinderung@fra-uas.de





Student Committee

AStA offers:

- shop cheaper study
- printing
- counseling
- workshops
- financial support* (Credit, Härtefallantrag)



Sebastian Bucker
Vorstandsvorsitz

Geodatenmanagement (B.Eng.)
Fachbereich 1



Alfaisal Alhosin Alaliwi
Finanzvorstand

Architektur
Fachbereich 1



Dennis Pleyer
Vorstand

Architektur
Fachbereich 1



Steven Kugler
Vorstand

Wirtschaftsrecht
Fachbereich 3

YouTube: AStA-TV

Videos in English available: <https://www.youtube.com/watch?v=SGGoD5Vqkz0>

Instagram: [asta.frankfurt](https://www.instagram.com/asta.frankfurt)

<https://asta-fra-uas.de/>

Students of Faculty 2 = Fachschaft 2

Student council – student representative

At the Faculty of Computer Science and Engineering, the **student council** is there for you!

Contact them via Facebook, E-Mail, Discord or Moodle:

[https://www.facebook.com/Fachschaft.02/
post@fachschaft2.de](https://www.facebook.com/Fachschaft.02/post@fachschaft2.de)

<https://discord.com/invite/V3zJFkT>

<https://moodle.frankfurt-university.de/enrol/index.php?id=813>

Instagram: [fachschaft2](#)

They held regular meetings and... you could be one of them 😊

Wed, April, 20th, 6pm
Welcoming session
Building 8, room 8c



Student Mentoring Fb2

- The mentors are older (more experienced 😊) students and experts about everything concerning your studies.
- **Do not hesitate to contact them!**
- Despite there are only for Bachelor students but it is planned to expand the mentoring that each study has his/her own mentor.

But still: Do not hesitate to contact them!

<https://www.frankfurt-university.de/mentoring-fb2>



For a complete overview of all offers please visit:

www.frankfurt-university.de/support

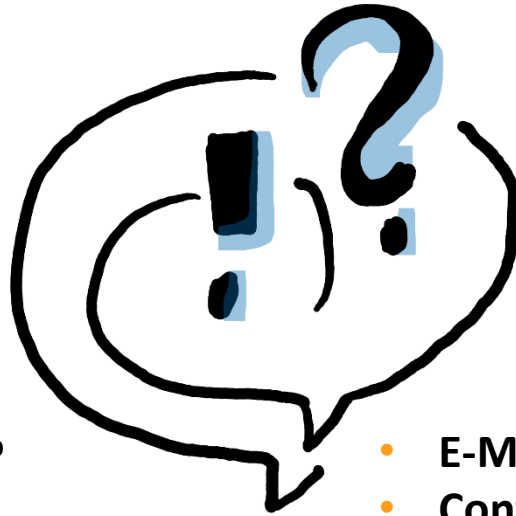


- with current (workshop) offers (Website mostly in German)
- Register here: <https://www.frankfurt-university.de/index.php?id=10734>

Currently, the website is in German only: we are working on translating the page. Many Workshops and offers are in English as well

We post the workshops here, too: @ instagram: frankfurtuas
<https://www.instagram.com/frankfurtuas/?hl=de>

If you have any questions please contact us



You do not know who to contact?

→ We do or we will find out!

Your Team from
STEPS Frankfurt

- **E-Mail:** steps@fb2.fra-uas.de
- **Contact hotline:** +49 69 1533 2256
- **Zoom-Speaking-Hours**
Mon to Fri: 9-10 am
- **Or soon in person:**
Building 7, 2nd floor, 211